

Conditional Fee Agreement

For use in personal injury cases and clinical negligence cases only

This agreement is a binding legal contract between you and MG Legal Solutions. Before you sign this agreement, please read the content carefully; you may wish to seek independent legal advice.

Words like 'our disbursements', 'basic charges', 'win' and 'lose' are explained in condition 3 of the Law Society Conditions which you should also read carefully.

Agreement date / / 20

I/We, MG Legal Solutions the solicitor/s

You, the client

What is covered by this agreement

Your claim against [_____] for damages for personal injury suffered on / /

- Any application for pre-action or non-party disclosure
- Any appeal by your opponent.
- Any appeal you make against an interim order during the proceedings.
- Any proceedings you take to enforce a judgment, order or agreement.
- Negotiations about and/or a court assessment of costs of this claim.

What is not covered by this agreement

- Any counterclaim against you.
- Any appeal you make against the final judgment order.

Paying us if you win

If you win your claim against your opponent, you are bound to pay our basic charges, our disbursements and a success fee. The amount of these is not based on or limited by the damages. You are entitled to seek recovery from your opponent of part or all of our basic charges, our disbursements, **but not** the success fee or any insurance premium. Please also see the Law Society Conditions, appended hereto.

It may be that your opponent makes a Part 36 offer, or any formal offer, or payment, to settle your claim which you reject and, on our advice, your claim for damages goes ahead to trial where you recover damages that are less than that offer or payment. We will not add our success fee to the basic charges for the work done after we received notice of the offer or payment. In these circumstances, you may be ordered to pay your opponent's costs, but only up to the amount of damage and interest awarded to you.

Expenses and Disbursements

If you receive interim damages, we may require you to pay our disbursements at that point and a reasonable amount for our future disbursements.

If you receive provisional damages, we are entitled to payment of our basic charges our disbursements and success fee at that point.

If you win overall but on the way lose an interim hearing, you may be required to pay your opponent's charges of that hearing. Please see the Law Society Conditions, appended hereto.

If on the way to winning or losing you win an interim hearing, then we are entitled to payment of our basic charges and disbursements related to that hearing together with a success fee on those charges if you win overall.

What do I pay if I lose?

If you lose you will normally have the benefit of Qualified One-Way Cost Shifting so the court will not usually enforce an order for costs against you, unless:

- the proceedings have been struck out; or
- the claim is fundamentally dishonest; or
- the claim includes a claim for the financial benefit of someone else.

If you lose, you do not pay our charges or success fee but we may require you to pay our expenses and disbursements.

You may be liable to pay your opponent's legal charges and disbursements. If you have taken out an insurance policy, and you have complied with the

insurer's terms and conditions, and you are insured against payment of these amounts by your insurance policy, we will make a claim on your behalf and receive any resulting payment in your name. We will give you a statement of account for all money received and paid out.

If your opponent pays the charges of any hearing, they belong to us.

Payment for advocacy is dealt with in the Law Society Conditions, appended hereto.

If you end this agreement before you win or lose, you pay our basic charges and disbursements. If you go on to win, you pay a success fee. Please also see the Law Society Conditions, appended hereto.

We may end this agreement before you win or lose. Please also see the Law Society Conditions, appended hereto for details.

The Success Fee

The success fee is set out in Schedule 1.

Basic Charges

Details of our basic charges are set out in Schedule 2.

Ending this agreement

If you have a right to cancel this agreement under Schedule 3 (see below) and do so within the 7 day time limit, you will pay nothing. Otherwise if you end this agreement before you win or lose, you pay our basic charges and expenses and disbursements. If you go on to win, you also pay a success fee.

We may end this agreement before you win or lose, with the consequences set out in the Law Society Conditions, appended hereto.

Other points

Definitions of words used in this, Conditional Fee Agreement (CFA) are explained in the Law Society Conditions. You have the right to cancel this agreement in the circumstances set out in Schedule 3.

We add VAT, at the rate that applies when the work is done, to the total of the basic charges and success fee. Our VAT Registration Number is [Insert].

You may be able to take out an insurance policy against the risk of paying expenses and disbursements (but not our charges) if you lose, or some or all of your opponent's costs even if you win. You will be responsible for paying the insurance premium for this if you win. If you lose the premium [is still/is not] payable. Full details are contained in the insurance policy documents. We will give further information about insurance policies to you so that you can decide whether you wish to take one out.

The parties acknowledge and agree that this agreement is not a Contentious Business Agreement within the terms of the Solicitors Act 1974.

Signatures

Signed by the client:

Signed by the solicitor:

Dated: / / 20

Note: We are not to act on a conditional fee basis until both you and we have signed this agreement. In signing this agreement you confirm that you have read the above Terms and Conditions of the Conditional Fee Agreement, and the appended schedules and conditions; which make up the full agreement between you and your instructed solicitors, MG Legal Solutions. You are confirming that you have had the terms and conditions explained to you and that you are aware that you have had the opportunity to seek independent legal advice in order that the above terms may be explained.

This agreement complies with the Conditional Fee Agreements Regulations 2000 (S.I.2000 No.692)

Schedule 1 - Success Fee

If you claim is successful, the Success Fee which you will pay us in the event of Success in proceedings is 12.5%.

There is a maximum limit on the amount of the success fee which we can recover from you.

The maximum agreed limit for your claim is 12.5% of the total amount of any:

- i. general damages for pain, suffering and loss of amenity; and
- ii. damages for pecuniary loss, other than future pecuniary loss;

which are awarded to you in the proceedings covered by this agreement. The maximum limit is applicable to these damages net of any sums recoverable by the Compensation Recovery Unit of the Department of Work and Pensions. The maximum limit is inclusive of any VAT which is chargeable.

The maximum limit includes any success fee payable to a barrister who has a CFA with us.

However, this maximum limit applies only to a success fee for proceedings at first instance and not to a success fee on other proceedings (such as, for example, an appeal against a final judgment or order). We will provide you with a copy of any relevant judgment or of our calculation of any settlement showing how much of your damages should be attributed to General Damages and Past Pecuniary Loss, net of any sums recoverable by the Compensation Recovery Unit.

If you do not agree our calculation and this makes a difference to the amount of the Success Fee payable you, then we will put the matter for determination by an independent barrister of at least 10 years call, to be appointed by agreement between us or, in default of agreement, by the President of the Law Society of England and Wales, such barrister to act as expert and not as arbitrator and his decision shall be binding. The barrister's costs for assessing this issue are to be paid by you if the barrister agrees with us, but otherwise are to be paid by us.

You also have the right to apply to the court for assessment of our costs, including our success fee.

Schedule 2 – Basic Charges

These are for work done from now until this agreement ends. These are subject to review.

How we calculate our basic charges

The Law Society Conditions below are part of this agreement. Any amendments or additions to them will apply to you. You should read the conditions carefully and ask us about anything you find unclear.

Our responsibilities

These are calculated for each hour engaged on your matter. Routine letters and telephone calls will be charged as units of one tenth of an hour. Other letters and telephone calls will be charged on a time basis.

The solicitor handling you matter will be Mr Mark Gregory, principal solicitor at MG Legal Solutions.

Mr Gregory's routine letters and telephone calls will be charged as unites of one tenth of an hour. Other letters and telephone calls will be charged on a time basis. The hourly rates are: £197.00 (+VAT) per hour worked on your matter.

We will review the hourly rate on the review date, which will be on the 6th day of April each year, and on each anniversary of the review date.

We will not increase the rate by more than the rise in the Retail Prices index and will notify you of the increased rate in writing.

Fixed fees / Costs

The above hourly rates may not apply if your claim is subject to specific fixed fee arrangement agreed between us. If a specific fixed fee arrangement has been agreed with you it is set out below and that fee plus expenses payable by you will be the amount of legal costs payable by you less any amount recovered from your opponent.

Overall cap on your liability for costs

We will limit the total amount of charges, success fees, expenses and disbursements (inclusive of VAT) payable by you (net of any contribution to your costs paid by your opponent) to a maximum of 10% of the damages you receive.

Schedule 3 – Notice of Right to Cancel

This only applies if you sign the Conditional Fee Agreement:

- a) At your home workplace or at someone else's home; or
- b) At our offices but following a visit by us (or by someone acting on our behalf) to your home, workplace or someone else's home; or
- c) At our offices but following a meeting between us away from our offices.

You have the right to cancel this contract if you wish and can do so by delivering, sending (including electronic mail) a cancellation notice to the person mentioned below at any time within 7 days starting with the day of receipt of this Notice.

The person to whom a cancellation notice may be give is Mr Mark Gregory of MG Legal Solutions at 7 Pringle Court, Garstang, Preston, Lancashire, PR3 1LN, quoting your case reference number.

Notice of cancellation is deemed to be served as soon as it is posted or sent to us.

You can use the cancellation form provided below if you wish.

Signed on behalf of MG Legal Solutions: _____

Dated : / / 20

(Complete, detach and return this form ONLY IF YOU WISH TO CANCEL THE CONTRACT)



To Mark Gregory of MG Legal Solutions at 7 Pringle Court, Garstang, Preston, Lancashire, PR3 1LN

Case reference number: PI01130/Naylor

I hereby give notice that I wish to cancel my Conditional Fee Agreement with your firm.

Signed: _____

Print name:

Address:

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Dated : / / 20

Law Society Conditions

We must:

- always act in your best interests, subject to our duty to the court;
- explain to you the risks and benefits of taking legal action;
- give you our best advice about whether to accept any offer of settlement;

- give you the best information possible about the likely costs of your claim for damages.

Your responsibilities

You must:

- give us instructions that allow us to do our work properly;
- not ask us to work in an improper or unreasonable way;
- not deliberately mislead us;
- co-operate with us;
- go to any medical or expert examination or court hearing.

Dealing with costs if you win

- Subject to any overall cap agreed with you, you are liable to pay all our basic charges, our expenses and disbursements and the success fee (up to the maximum limit) together with the premium of any insurance policy you take out.
- Normally, you can claim part or all of our basic charges and our expenses and disbursements from your opponent. You provide us with your irrevocable agreement to pursue such a claim on your behalf. However, you cannot claim from your opponent the success fees or the premium of any insurance policy you take out.
- If we and your opponent cannot agree the amount, the court will decide how much you can recover. If the amount agreed or allowed by the court does not cover all our basic charges and our expenses and disbursements, then you pay the difference up to any maximum agreed with you.
- You, not your opponent, pay our success fee and any insurance premium.
- You agree that after winning, the reasons for setting the success fee at the amount stated may be disclosed to the court and any other person required by the court.
- If your opponent is receiving Community Legal Service funding, we are unlikely to get any money from him or her. So if this happens, you have to pay us our basic charges, expenses and disbursements and success fee.

We are allowed to keep any interest your opponent pays on the charges.

You agree to pay into a designated account any cheque received by you or by us from your opponent and made payable to you. Out of the money, you agree to let us take the balance of the basic charges; success fee; insurance premium; our remaining expenses and disbursements; and VAT.

You take the rest.

If your opponent fails to pay monies due to you

If your opponent does not pay any damages or charges owed to you, we have the right to take recovery action in your name to enforce a judgment, order or agreement. The charges of this action become part of the basic charges.

Payment for advocacy

The cost of advocacy and any other work by us, or by any solicitor agent on our behalf, forms part of our basic charges. We shall discuss with you the identity of any barrister instructed, and the arrangements made for payment.

Barristers who have a conditional fee agreement with us

If you win, you are normally entitled to recover their fee from your opponent, but not their success fee. The barrister's success fee is shown in the separate conditional fee agreement we make with the barrister. You must pay the barrister's success fee shown in the separate conditional fee agreement we make with the barrister. We will discuss the barrister's success fee with you before we instruct him or her. If you lose, you pay the barrister nothing.

The barrister's success fee is included within the maximum limit to the recoverable success fee in proceedings at first instance as explained in Schedule 1

Barristers who do not have a conditional fee agreement with us

If you win, then you will normally be entitled to recover all or part of their fee from your opponent. If you lose, then you must pay their fee.

What happens when this agreement ends before your claim for damages ends?

a) Paying us if you end this agreement

You can end the agreement at any time. Unless you have a right to cancel this agreement under Schedule 3 and do so within the 7 day time limit we then have the right to decide whether you must:

- pay our basic charges and our expenses and disbursements including barristers' fees but not the success fee when we ask for them; or
- pay our basic charges, and our expenses and disbursements including barristers' fees and success fees if you go on to win your claim for damages.

b) Paying us if we end this agreement

- i. We can end this agreement if you do not keep to your responsibilities. We then have the right to decide whether you must:
 - pay our basic charges and our expenses and disbursements including barristers' fees but not the success fee when we ask for them; or
 - pay our basic charges and our expenses and disbursements including barristers' fees and success fees if you go on to win your claim for damages.
- ii. We can end this agreement if we believe you are unlikely to win. If this happens, you will **pay nothing unless it is found to be fraudulent or you have simply stopped responding to correspondence.**
- iii. We can end this agreement if you reject our opinion about making a settlement with your opponent. You must then:
 - pay the basic charges and our expenses and disbursements, including barristers' fees;

- pay the success fee if you go on to win your claim for damages.

If you ask us to get a second opinion from a specialist solicitor outside our firm, we will do so. You pay the cost of a second opinion.

(iv) We can end this agreement if you do not pay your insurance premium when asked to do so.

c) Death

This agreement automatically ends if you die before your claim for damages is concluded. We will be entitled to recover our basic charges up to the date of your death from your estate.

If your personal representatives wish to continue your claim for damages, we may offer them a new conditional fee agreement, as long as they agree to pay the success fee on our basic charges from the beginning of the agreement with you.

What happens after this agreement ends

After this agreement ends, we may apply to have our name removed from the record of any court proceedings in which we are acting unless you have another form of funding and ask us to work for you.

We have the right to preserve our lien unless another solicitor working for you undertakes to pay us what we are owed including a success fee if you win.